



Hero/Beech-Nut Nutrition Corporation

13 British American Boulevard, Latham, New York 12110 518-595-6600, 518-595-6601
(Fax)

Master Data Analyst

Location: Canajoharie
Department: Finance
Reports to: Financial Accounting Manager

Scope

Master Data Management is an important function within Hero / Beech-Nut Nutrition Corporation. The Master Data Analyst is responsible for collaborating with the key individuals in the strategic business unit (SBU) to collect and maintain the master data needed to run the company on SAP. The analyst is also responsible for working with others to define more efficient processes and eliminate data errors throughout the organization.

Job Functions and Responsibilities

- Works with key members of R&D, Marketing, Manufacturing and Finance to collect and maintain required SAP master data.
- Provides day-to-day SAP support of master data through troubleshooting, improving and educating the business community.
- Creates and maintains key objects within the SAP ERP system, including Material Masters, Customer Masters, Vendor Masters, Bills of Materials, etc.
- Documents the details of the data elements and how these elements affect the business processes.
- Collaborates with other I.T. team members to help define and leverage strategic SAP best practice solutions for efficient, error-free processes.

Qualifications, Requirements and Competencies

- 2+ years of business experience with master data management, or similar business experience, e.g. accounts payable, accounts receivable, etc.
- Previous ERP experience required, SAP ECC 6.0 preferred.
- Detail-oriented individual who can maintain complex pieces of information and correctly enter data into an ERP system.
- Personable individual who can work well with others and keep a positive spirit while driving to required milestones.
- Knowledge of Microsoft Office, especially Excel is required.
- Knowledge of databases, tables, query functionality a plus.
- BS/BA degree in an appropriate degree.

Salary Range

\$25-30K, depending on experience.